



PARENTS COUNCIL MEETING WINDYKNOWE PS

DATE: TUESDAY 11th JUNE 2019

TIME: 6.30PM

VENUE: WINDYKNOWE PS

PRESENT	APOLOGIES
Rita Angus	Kirsty Gibson
Gillian Norquoy	Laura Weir
Lisa Meikle	Rhona Tait
Lorena Mombelli	
Susan Griffin	
Lynn Garvie	
Maria Ferguson	
Claire Anderson	
Jesmond Komar	

1. INTRODUCTIONS AND APOLOGIES

Lisa welcomed everyone and announced after the meeting we will have the AGM.

Apologies from Kirsty Gibson, Rhona Tait and Laura Weir.

2. MATTERS ARISING FROM LAST MINUTES

Lorena: In previous meeting was consulted the fact children are asked to take money to the educational trips and some parents felt uncomfortable with this. It was agreed school manager will review this with teachers. Lorena's daughter in P4 was on a school trip after this meeting and children were told they could bring up to £10, Lorena would like to clarify where the school stands on the subject. School management said it will be brought up again at the next staff meeting.

3. ITEMS FROM AGENDA

- *Struan:* During a cycling event at School where it was promoted to travel to school by bike or scooter, Struan felt it was unfair on kids who for their parents' work arrangements, couldn't comply with it and miss out on the benefit of getting a yellow token and skip the lunch queue. School management reply - it was only for 2 weeks and at the end all children participated on the bike stunt show and all enjoyed it.
- Lee Pratt: School didn't know one child was absence on a day and would like to know if there are any procedures in place. School management advised it was all being dealt with as this shouldn't have happened. All staff will be retrained on this matter.
- Lorena: After speaking to parents with children at other school and knowing the school gives P7 a leaving present, thought it was a good idea to give them their academy tie as a present.



School management said if they get a present it comes from the teachers themselves and they don't control that. School issues them with a Windyknowe pen.

- Emma Cunningham: Only one West Lothian school took part in the Junior Highland Games this year and Emma wondered if Windyknowe could enter. School management said they did receive the email with invitation, replied to it but only heard back on the Thursday before the event, making impossible to complete all paperwork required on time. Emma is going to relay this back to the Highland games committee to ask we have a 3 week lead time next year, to get teams and all the consent forms issued and completed.
- Rhona: 20mph sign on Glasgow Rd outside school not working. Lorena advised she spoke to the lolly pop man on that area, and he enquired about it and was told it's controlled centrally from another area. Update – Lisa M has spoken to our councillor, Harry Cartmill, who is going to try and get this sorted for us.
- Rhona: 2 new in-service days? The government has agreed with the union to give schools an extra 2 in service days, being the Tuesday 21st of August the first one, and 6th of January 2020 the second one. Letter will be issued to parents to notify them about this change.
- P1 Collection: after communication issued by school some parents were confused as per how to collect P1 pupils. School management confirmed teachers need to see parent/guardian to release the child. Nothing has changed here.
- Parent's night workshop: some parents have shown some interest in the parent council and have left their details. It has been proposed to send them all a welcome letter and invite them to the next meeting. Those parents interested in the PSA, will need to be vetted via PVG scheme for certain activities. Update – Lisa M has started emailing out those on the list advising they need to complete a form to get a PVG.

4. HEAD TEACHER REPORT

- First of all, would like to thank and congratulate the procession committee as they have done an outstanding job this year. It was all parents work and it looked just amazing. A great turn out from all our parents and children, making Windyknowe PS very proud.
- Staff:
 - Miss Quinn: is going to Russia for a teaching experience, we wish you all the best.
 - Miss Melrose: is coming back from maternity leave and will be taking P5 on 3 days.
 - Miss Morland: a new teacher who will take a P2 class
 - Mrs Messenger: after re training as Primary school teacher, former EYO from the nursery will be our Provisional Teacher for P1
 - Ms Patterson: is a new teacher coming from Armadale PS and will have a P7 class
 - Mrs Smith: will be our support for learning teacher along Mrs McGuie
 - Miss Edwards: is leaving Windyknowe as she moves to Perth
 - Ms Henderson: is also leaving Windyknowe to progress at another school.
- P1 Transition: So far it has been a success, it is great to see so many smiley faces in the school.



- Priorities for cycle 2019-2020:
 - Literacy: Through writing to increase the attainment
 - Skills for life for the future
 - Science, Technology and engineering, to help develop the children's thinking.
 - Pupil involvement in learning: by changing the Journey of Learning night and letting children lead the event.
- Parent Portal: so far there has been positive feedback.

5. AGM

- Lisa is stepping down as chair and being replaced by Rhona Tait.
- Lorena is stepping down as secretary and Gillian/Claire have volunteered to share the role, unless any new parents joining us from September would like to take on the role

6. NEXT TIME AND TIME FOR NEXT MEETING

The next 2 meeting dates were set up for the next school calendar year. Meetings start at 18.30 and are held at Windyknowe PS at the staff room.

24/09/2019

26/11/2019