



Annual General Meeting

PARENT COUNCIL MEETING WINKDYKNOWE PS

DATE: Tuesday 3rd May 2022

TIME: 6.00PM

VENUE: In school

| ATTENDEES – SCHOOL | APOLOGIES |
|---------------------------------------|------------------|
| Rita Angus – Head Teacher | Rhone Tait |
| Gillian Norquoy – Deputy Head Teacher | Claire Anderson |
| | Lyndsey Stein |
| ATTENDEES – PARENT / CARERS | Erin McGeddie |
| Donna McLeary | |
| Laura Weir | |
| Claire Mitchell | |
| Dionne Harrington | |
| Jillian Jamieson | |
| Juliet Redmond | |
| | |

Introductions and Apologies

Donna welcomed everyone and read out apologies that had been received

Actions from last meeting

- **Car engines left running** - Donna McLeary had received a message asking that this be raised and asking if the school could make signs, posters etc. Discussion around this also led into the issue of it happening at both the turning circle and on the road leading to the park, where the children are passing. Health and environmental effects of this were raised. - **Ongoing - Primary 7 children taking this forward.**

Agenda Points Submitted

- **Update requested re changes to Covid guidance in school** – Donna McLeary read out a request received from a parent asking that parents be consulted and advised before any changes are shared with the pupils. Mrs Angus advised that no major changes have taken place as yet. Any slight changes have been in house in terms of seating in the lunch hall and outdoor break and lunch provisions. Between now and Summer, Mrs Angus would prefer that any changes be made very carefully. Going forward, the park pick up will be looked at however, both parents and pupils will be consulted for their views. Mrs Angus felt that baby steps would benefit the school community and that relevant parties will be consulted on changes affecting them directly.
- **Bathgate Procession plans** – Will information be given to parents/carers regarding if they are walking in the procession for times, drop off and pick up points? — Letter sent to all parents/carers with details. Children to be taken through plan for the day during assembly on 20th May.
- **Change of teachers** - A question from a parent – If a class teacher is off longer than 2 weeks and a change of teacher or children are moved class, can parents be notified of these changes? – Where possible notification will be sent, cannot always predict how long a teacher will be off for though.
- **Meeting set up** - If possible, can we have TEAMS set up for the parents/carers who are unable to attend the meetings in school? – Mrs Angus and Ms Norquoy will look into this. Teams link will be available for meetings in session 2022/23.



Head Teacher Update

Mrs Angus welcomed everyone and thanked them for their time

- **Think about what our parent council looks like** – Donna raises any issues/concerns to Mrs Angus which is working quite well. Mrs Angus will plan each meeting in advance which gives an insight into the curriculum etc. Also email/group call to be sent out to remind parents/carers of the PCA meetings, as well as having dates published in diary on website. Laura W will message Parent Council Facebook and ask to be added as an admin to post PCA updates.
- **Leadership/teacher update** – Leadership team will continue to be in the playground at the start/end of the day. Teachers will also continue to take children out at home time.
- **Upcoming PCA meetings** – Mrs Angus and Donna to meet on Friday 6th May to organise upcoming meeting dates. **Final PCA for this session will be Tuesday 14th June.**
- **After school clubs** – Demand is very high which the school is taking on board by taking the children's voice into account and more sessions are being offered. Most after school clubs are provided by people out with the school and teachers are not required to take after school clubs.
- **Open days** – Plans for open mornings are being arranged for nursery parents, p1 and p2 this term.
P1 – Wednesday 18th May 9am – 10.15am. P2 – Wednesday 18th May 11am – 12.15pm.
Nursery Stay and Play taking place week beginning 23rd May – Parents have selected the session they would like to attend.
- **Leavers assembly** – Leavers assemblies for P7's are going ahead.
P7m – 9.15am 24th June
P7h – 11am 24th June
- **P7 Transition** - P7 to S 1 transitions well underway and Armadale Academy are doing live lessons. There has been excellent communication from the Academy. Enhanced transition has been allowed from the Academy and they are providing good support for P7's.
- **Parent helpers** - Parent helpers are encouraged back into school throughout the day and through after school clubs although helpers will need a PVG. The office ladies will be able to provide a PVG application.
- **Nursery transition** – Nursery- P1 transition plans are underway and parents/carers will be sent information by the end of May.
- **Trips** – Trips are able to go ahead. The process of exploring where each year group would like to go is under way. Trip expense is between £5 - £10 per child. **P1 are planning to go to Five Sisters Zoo, P2 Linlithgow and Blackness, P3 Calderglen Country Park, P4 Callendar Park, P5 Dynamic Earth and P6 Glasgow Science Centre.**
- **Health and fitness focus** – This focus will take place the last 2 weeks of term and a programme is being created by Miss Foote, Miss Johnston and Miss Hesp.
- **Assemblies** – School assemblies have now resumed.
- **Sports Day – 21st June** – Parents/carers will be allowed to attend and will be provided times for particular stages.
- **Ukraine** – Children are showing an interest to support Ukrainian families, Mrs Angus asked PCA if children should raise money to be sent over and PCA all agreed this should go ahead.

AOB:

- Transition Date list - **Transitions date list has now been sent out to all**
- Classroom seating arrangement – children being moved around weekly – is there a



reason for that? Mrs Angus will speak to teachers and feedback.

- Library time – still ongoing. Are children able to take part in a book swap? **Mrs Angus has spoken to Miss Foote for this to be arranged.**

Actions:

- Mrs Angus to look into/organise signs/posters for turning circle re car engines or general communication to all parents/carers re engines running at places where pupils will be passing. – **P7 have been asked to complete these posters.**
- Letter to be sent out to parents/carers to inform of times and pick up points for Bathgate Procession. – **Letter sent out with times etc, permission slip to follow.**

Next meeting:

Tuesday 14th June 2022, 6pm,

All points that you wish to be raised on the next agenda, please submit them to donna.reid1@yahoo.co.uk