



### **Annual General Meeting**

### **PARENT COUNCIL MEETING WINDYKNOWE PS**

**DATE:** Wednesday 5th October 2022

**TIME:** 6.00PM

**VENUE:** In school

<b>ATTENDEES – SCHOOL</b>	<b>APOLOGIES</b>
Mrs Angus	Jillian Jamieson
Ms Norquoy	Lynsey Stein
	Dionne Harrington
<b>ATTENDEES – PARENT / CARERS</b>	Laura Weir
Donna McLeary	
Juliet Redmond	
Claire Mitchell	
Rhona Tait	
Helen Thompson	
Emma Clark	
Cllr Harry Cartmill	
Cllr Pauline Stafford	

Commented [dr1]: rs

### **Introductions and Apologies**

Apologies read out

### **Agenda Points Submitted**

1. School communication from the office – Mrs Angus will speak to office staff as all emails and telephone calls should be responded to as the office is manned at all times. Also, can office staff please use surnames and group calls messages to have an explanation rather than just the link.
2. Park pick up, P1 – P3 Pick up – Please see Mrs Angus's notes below.
3. Tuck shop – Group call will be sent out to notify parents/carers that tuck shop will be starting in a new school year however it is now a regular thing in the school. Fresh orange and apple juice are available with low sugar biscuits and square crisps. Mrs Murray and P7 monitor purchases and children are not allowed more than 1 item.
4. Coffee morning time change – Internal communication went wrong and it was rectified quickly with group call to class involved.
5. School bus – Salmonds are now the new bus company. Does high school then Windyknowe drop offs. Due to the big bus, it cannot get into the school carpark which is why children are getting off at Glasgow road where school staff will meet the children and walk safely into school. Some days the bus is left during the day until pick up.
6. Nursery and school parents – parking and leaving their car in the turning circle. This is difficult to police as Mrs Angus has sent out correspondence to all parents/carers however this is not just nursery parents but school parents also. Cllr Harry Cartmill has suggested maybe using pupil led signs rather than adults.
7. Does nursery provide aprons for children during messy play – Ms Norquoy has asked the office team to



order aprons. These have also been ordered for Primary 1.

8. Reminder for PCA – Group call will be sent out prior to PCA meeting as a reminder to all parents/carers.
9. Link for parent's consultations always seems to be an issue, why is this? – No reason for this, possibly a glitch.
10. Quote for emissions banner - £31-£35 1300 x 100 mm, will need school logo. Tom from Switch Off and Breath has been contacted by Laura Weir. Mrs Angus has not heard from him as of yet.

#### **Actions**

- Mrs Angus awaiting to hear from Tom, will update at next meeting.
- Donna to email Cllr Cartmill and Cllr Stafford regarding the bus safety from the view of the parent council.

### **Windyknowe Primary School Head Teacher's Report 5 October 2022**

#### **Sharing Success**

Macmillan Coffee Morning was extremely well attended on Friday. We raised £1406.91 and this was shared with our parents and carers. We extend a huge thank you to all of our helpers who worked so hard to help it to run so smoothly.

Our P7 Assembly was well attended by parents / carers of the children. The children did so well as this has been the first assembly in almost 3 years to an audience.

#### **Bathgate Hills Writing Competition**

We got news this week that we have won first and second prize in the 8-10 yrs category ( two of our P5 pupils) and first prize in the 10-12 yrs category (one of our P7 pupils) They will each receive a book token, invitation to the event at the Regal on Sunday and a tour around Cairnpapple.

#### **Parent Council Resource**

I shared the links to this with Donna on Monday. It might be worthwhile for us to have a look at this at our next parent council meeting as a main point on the agenda?

#### **Achievement Assembly**

36 of our children shared their personal achievements for our school assembly. These ranged from ballet to Tae Kwon Do; from helping at home to going up a grade in piano. We look forward to sharing these achievements with the rest of the school on Friday 7<sup>th</sup>.

#### **Attendance**

141 pupils are sitting with 100% attendance for last term. This will be recognised at our assembly on



Friday. We had to send 62 letters out with children who had dropped below 90%. Our aim is to support parents improve children's attendance at school. Children miss out on so much when they miss even a day.

### **Learning, teaching and assessment**

The four capacities of: successful learners, confident individuals, responsible citizens and effective contributors are forming the basis for everything we do in our curriculum. We have many learning opportunities planned for next term which will develop these capacities. Our Science Technology, Engineering and Maths topics across the school will give you something to talk to your children about. We are also looking forward to P1 nativity, enterprise design and making projects for the Christmas Fayre and Expressive Arts will feature significantly as we career our way towards Christmas. ICT will be used to create meaningful learning and enhance what is already very exciting opportunities.

### **Halloween Party**

Our PSA have had one meeting to discuss plans for the Halloween party which will be on 31 October from 6 until 7.30. If anyone can help on the night I'm sure this will be welcome.

### **Camp Visit to Fordell Firs**

We visited the provision on Friday. Accommodation is clean, warm and comfortable. Children need to bring sleeping bags with them. The activities are very close by the area and it is a gorgeous place to be.

### **P1-P3 Pick Up**

A form was sent out to 145 parents in P1 - p3. We got 70 responses. From those responses 28 people would like to continue with park pick up (40%) while 42 would prefer pick up at the gates (60%) therefore all classes will be walked to the gate on Windyknowe Crescent for 3.15 each day from Wednesday 19<sup>th</sup> October. A note will go out to all P1-P3 parents and carers tomorrow (Thursday 6 October)

### **Update from Laura Weir on the switch off your engine banners**

Laura had a call from Tom from Switch Off and Breathe and he visited the school on Friday. Laura explained that it was a very exceptional day to come due to the P7 assembly and coffee morning. He did say he would be able to provide a switch off sign as there is a lamppost and he is getting more banners printed so would be able to get one to us once he has done this. He was pleasantly surprised that the cars that were parked at the end of the school day did have their engines off. He wants to speak with me, so Laura asked him to drop an email to me directly. I'll let you know how this progresses at the next meeting.

### **Request for Volunteer to be our Family Champ**

Miss Hesp is our HWB champ and she has asked if anyone would be willing to take on the role of family champ for our school. There are 2 online meetings on 17<sup>th</sup> November, 23<sup>rd</sup> March and a face to face one on 18<sup>th</sup> May where parents explore ways to work with the school to make improvements around HWB. Meetings are from 6-7.30 and a link will be sent to person who volunteers I think it would be really worthwhile and interesting for someone to be part of this so that we find out what other schools are



doing.

### **School Improvement Plan**

Priorities discussed and what this means in day to day practice

#### **Cost of the school day**

Discuss what can cost our families: uniform, tuck shop, camps, trips, parties, breakfast and lunches  
How do we reduce?

Help with recycled uniforms and discrete conversations to help if struggling.

Tuck shop is available for all but teachers have discrete snacks in classes for children who may require.  
A close eye is kept on who is going to camp and outdoor excursions, a year's notice is provided with options to pay instalments, discrete phone calls are made to parents regarding reasons for children not going to camp and there is always a suggestion that they contact the school if they require assistance financially

Parties are free for all and this money comes from school fund. School fund is accumulated through fundraising activities. Party food and prizes all come from school fund. Santa gifts come from school fund.

Breakfast club provides a healthy breakfast free of charge from 8am until 8.40. However, if we see that a child appears hungry we will give them something to eat at any time in the morning

Lunches are provided for children Nursery – P4. Help is provided if required. School is fully aware of children on free school meals or clothing grants but none of the children would know who these children are.

Is there anything else that you, as parents, feel increases the cost of the school day? Any suggestions on further ways we can help?

Mrs Rita Angus  
Head Teacher  
5 October 2022



**AOB:**

1. Family champ – Juliet Redmond will represent the school. Dates are 17<sup>th</sup> Nov and 23<sup>rd</sup> March, 6 – 7.30pm

**Actions:**

- 2.

**Next meeting:**

All points that you wish to be raised on the next agenda, please submit them to [Donna.reid1@yahoo.co.uk](mailto:Donna.reid1@yahoo.co.uk)